



**Skate
Ontario**

2026

Annual General Meeting - 2025 Draft Meeting Minutes

September 20, 2025

**Meeting held virtually via Skate Ontario
broadcast site**

Agenda Item 1 – Call to Order

- The meeting was called to order at 9:30am ET by Andrea Derby – Chair, Skate Ontario.
 - Andrea called the meeting to order and confirmed that the official notice of the Annual General Meeting was distributed electronically and posted to the Skate Ontario website on August 22, 2025 in accordance with Skate Ontario by-law 3.4.

Agenda Item 2– Verification of Delegates and Proxies

- The Chair confirmed club and skating school delegates/proxies are verified as each delegate/proxy holder signs on to the Simply Voting platform.

Agenda Item 3 – Confirmation of Quorum

- The Chair confirmed the number of clubs and skating schools represented at the meeting exceeds the 10% required for quorum and that we therefore have a legally constituted meeting.

Agenda Item 4 – Approval of Minutes of 2024 Skate Ontario AGM

- The Chair confirmed that the draft Minutes of the 2024 AGM had been posted for member review with the Notice of Meeting.
- The floor was opened for submission of any errors or omissions. None were presented.

Motion: That the membership approve the Skate Ontario Annual General Meeting Minutes dated September 21, 2024 as distributed.

Moved: Kiera Gagnon – Cochrane Skating Club

Seconded: Mandy Klock – Oshawa Skating Club

CARRIED

Agenda Item 5 – Presentation of Reports

5.1 Chair and Executive Director's Report

- Andrea noted that all clubs and skating schools have had access to the 2024/2025 Annual Report as posted on the Skate Ontario website on September 5, 2025.
- Andrea welcomed everyone and noted the strength of our membership. She highlighted the priority Skate Ontario places on service to the Members and recognized the contributions of the club and skating school volunteers. She thanked the skaters at all levels and all disciplines for inspiring us every day and noted our support for their goals, whatever they may be.
- Andrea introduced Lisa Alexander (Executive Director) to review highlights of the Annual Report.
 - Lisa shared the scope of the 2024-2025 Skate Ontario community including over 330 clubs/schools, over 82,000 registrants, over 2000 coaches and over 400 officials. Compared these numbers to the prior year and noted growth of all stakeholder areas.



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- Reviewed key points of the Strategic Plan and noted the past season was the second year of the 2023-2027 plan.
- Reviewed the Strategic Plan tracking metrics for the year.
- Highlighted the programs, participation, and achievements supporting each of the three strategic imperatives of Club and Skating School Excellence, Skating Excellence and Organizational Excellence.
- The floor was opened for questions. There were none.

5.2 Fiscal 2024/2025 Audited Financial Statements Review

- Andrea introduced Derek Ventnor (Chief Operating Officer) to present the audited financial statements for the year ended June 30, 2025 as distributed.
- Derek noted that the audited financial statements were posted on the Skate Ontario website on September 5th. A webinar was also delivered on September 15th and subsequently posted on the Skate Ontario website for those who wanted a more in-depth review and the opportunity to ask questions.
- Highlighted the fact that the audit is an unqualified (clean) report and that the auditor confirmed all organization processes and the overall management of finances are in good shape.
- Reviewed highlights of the statement of financial position (balance sheet.)
 - Noted the increase in the balance of the investment portfolio.
 - Confirmed that the HST voluntary disclosure process is now complete and that the contingency that had been set aside has now been drawn into income.
 - Noted the Board's establishment of three new internally restricted funds.
- Reviewed highlights of the Statement of Operations (income statement), including main factors that contributed to the overall surplus for the year.
- Reviewed highlights of the Notes including our investment approach (very conservative with minimal risk), the HST file (now fully closed), and the establishment of new internally restricted funds.
- The floor was opened for questions. There were none.
- Derek turned the meeting back to Andrea.

Motion: That accounting firm of Hilborn LLP be confirmed as the auditors for Skate Ontario for the fiscal year ending June 30, 2026.

Moved: Aaron Northway - Nepean Skating Club

Seconded: Kim Savoie – Sioux Lookout Skating Club

CARRIED



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Agenda Item 6 – Board Elections

- Andrea turned the meeting over to Nominating Committee Chair Mary-Rose Weir.
- Mary-Rose thanked all of the candidates for their interest in Skate Ontario and its Board of Directors. She referred to the Nominations Report posted with the Notice of Meeting and noted the exceptional and varied experience of this year's candidates.
- Thanked fellow committee members Brent Brandham, Sharon Bollenbach, and Andrea Derby for their contributions to the Board and to the organization.
- Noted that the Skate Ontario By-Laws indicate that positions available for election at the 2025 Annual General Meeting are five Directors, each to be elected for a two-year term. In addition, as one Director will not be completing their current term, there is also one Director position available for a one-year term.
- Reviewed the process undertaken by the committee to ensure a full complement of qualified individuals.

Motion: That the six (6) individuals nominated as Directors be elected by acclamation as follows:

Each for a two-year term:

Lenny Faustino
Rachel Islam
Clark Merchant
Alison Sims
Claudia Stanic

For a one-year term:

Jordan Derochie

Moved: Julia Mullins – Thunder Bay Skating Academy

Seconded: RoxAnne Daignault – Kenora Skating Academy

CARRIED

- Mary-Rose introduced the 2025/2026 Skate Ontario Board of Directors
 - Jordan Derochie
 - Lenny Faustino
 - Maggie Head
 - Rachel Islam
 - Margie Lambert
 - Amanda Manti
 - Clark Merchant
 - Alison Sims
 - Claudia Stanic
- Mary-Rose turned the meeting back to Andrea.



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Agenda Item 7 – Termination

- Andrea thanked everyone for their support as she completes four years as Chair. She thanked Lisa and the Skate Ontario team for their commitment and passion. She thanked the Members for their support and commitment and acknowledged the enthusiasm that drives us all to create a better community. She thanked the Board for their unwavering support and commitment. By working together, we all continue to foster a positive environment.

Motion: That the 2025 Skate Ontario Annual General Meeting be terminated.

Moved: Natasha Mitchell - Gloucester Skating Club at 10:12am ET