



2025

## Skate Ontario 2024 Annual General Meeting Minutes

September 21, 2024

Meeting held virtually via Skate Ontario broadcast site.

### **Agenda Item 1 – Call to Order**

- The meeting was called to order at 9:40am ET by Andrea Derby – Chair, Skate Ontario.
- Andrea called the meeting to order and confirmed that the official notice of the Annual General Meeting was distributed electronically and posted to the Skate Ontario website on August 23, 2024 in accordance with Skate Ontario by-law 3.4.

### **Agenda Item 2– Verification of Delegates and Proxies**

- The Chair confirmed club and skating school delegates/proxies are verified as each delegate/proxy holder signs on to the Simply Voting platform.

### **Agenda Item 3 – Confirmation of Quorum**

- The Chair confirmed the number of clubs and skating schools represented at the meeting exceeds the 10% required for quorum and that we therefore have a legally constituted meeting.

### **Agenda Item 4 – Approval of Minutes of 2023 Skate Ontario AGM**

- The Chair confirmed that the draft Minutes of the 2023 AGM had been posted for member review with the Notice of Meeting.
- The floor was opened for submission of any errors or omissions. None were presented.

***Motion:*** That the membership approve the Skate Ontario Annual General Meeting Minutes dated September 23, 2023 as distributed.

Moved: RoxAnne Daignault (Kenora Skating Academy)

Seconded: Julia Mullins (Thunder Bay Skating Academy)

CARRIED

### **Agenda Item 5 – Presentation of Reports**

#### **5.1 Chair and Executive Director's Report**

- Andrea noted that all clubs and skating schools have had access to the 2023/2024 Annual Report as posted on the Skate Ontario website.
- Andrea welcomed everyone and thanked the group for all their dedication and support. She reflected on the Skate Ontario Vision and Mission and noted some key highlights of the past year.
- Andrea introduced Lisa Alexander (Executive Director) to review highlights of the Annual Report.
- Shared the scope of the 2023-2024 Skate Ontario community including 329 clubs/schools, almost 82,000 registrants, over 2000 coaches and over 300 officials.
- Reviewed key points of the Strategic Plan and noted the past season was the first year of the 2023-2027 plan.
- Reviewed the Strategic Plan tracking metrics for the year.



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- Highlighted programs, participation and achievements supporting each of the three strategic imperatives of Club and Skating School Excellence, Skating Excellence and Organizational Excellence.
- The floor was opened for questions. There were none.

### 5.2 Fiscal 2023/2024 Audited Financial Statements Review

- Andrea introduced Derek Ventnor (Chief Operating Officer) to present the audited financial statements for the year ended June 30, 2024 as distributed.
- Derek noted that the audited financial statements were posted on the Skate Ontario website. A webinar was also delivered earlier in the week and subsequently posted on the Skate Ontario website for those who wanted a more in-depth review and the opportunity to ask questions.
- Highlighted the fact that the audit is an unqualified (clean) report and that the auditor confirmed all organization processes and the overall management of finances are in good shape.
- Reviewed highlights of the Balance Sheet.
- Reviewed highlights of the Statement of Operations, also known as the income statement, including two main factors that contributed to an overall surplus for the year.
- Confirmed the organization is in a good financial position going forward.
- The floor was opened for questions:
- Why did the membership fee go up again for next year?
- Derek confirmed that fees are reviewed as part of the planning process each year and that we are looking to stabilize fee expectations and eliminate “sticker shock” increases that have happened in the past when fees were held for many years. This year’s fee represents an inflationary increase that will allow us appropriate resources to support planned program delivery.
- Derek turned the meeting back to Andrea.

**Motion:** That accounting firm of Hilborn LLP be confirmed as the auditors for Skate Ontario for the fiscal year ending June 30, 2025.

Moved: Isabelle Bourgeois (Gloucester Skating Club)

Seconded: Debbie Pazilli (Ajax Skating Club)

CARRIED

### Agenda Item 6 – Board Elections

- Andrea turned the meeting over to Nominating Committee Chair Mary-Rose Weir.
- Mary-Rose thanked all of the candidates for their interest in Skate Ontario and its Board of Directors. She referred to the Nominations Report posted with the Notice of Meeting and noted the exceptional and varied experience of this year’s candidates.
- Thanked fellow committee members Paul Mallett and Brent Brandham for their contributions.



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- Noted that the Skate Ontario By-Laws indicate that positions available for election at the 2024 Annual General Meeting are four directors each to be elected for a two year term.
- Reviewed the process of the committee to ensure a full complement of qualified individuals.

**Motion:** *That the four (4) individuals nominated as Directors be elected by acclamation as follows: Maggie Head, Margie Lambert, Matt MacMurdo, Amanda Manti.*

Moved: Nikki Whaley (Lindsay Skating Club)

Seconded: Stephanie Slinger (Char-Lan Skating Club)

CARRIED

- Mary-Rose introduced the 2024/2025 Skate Ontario Board of Directors
  - Andrea Derby
  - Sharon Bollenbach
  - Lenny Faustino
  - Maggie Head
  - Rachel Islam
  - Margie Lambert
  - Matt MacMurdo
  - Amanda Manti
  - Alison Sims
- Mary-Rose turned the meeting back to Andrea.

### **Agenda Item 7 – Termination**

- Andrea thanked everyone for their time and expressed her appreciation for all their work at the grassroots of our sport. She wished everyone a great weekend and a wonderful upcoming skating season.

**Motion:** *That the 2024 Skate Ontario Annual General Meeting be terminated.*

Moved: Anne Rocchi (Ancaster Skating Club) at 10:14am ET