

## 2025-2026 STAR 1-4 Assignment Process

### Survey Preview & Step-by-Step Completion Guide

*The following guide has been developed to assist users with completing their 2025-2026 STAR 1-4 survey. Please take your time completing your survey to ensure it is completed accurately and in full.*

The 2025-2026 STAR 1-4 Assignment Process Survey will open at **10:00 AM ET Monday, September 15, 2025**, and must be completed by **11:59 PM ET Monday, October 20, 2025**.

#### **Step 1: Log Into Your SkateReg Account**

To log into your account, [click here](#). Don't have an account? [Create one here](#).

#### **Step 2: Access the landing page for the 2025-2026 STAR 1-4 Assignment Process.**

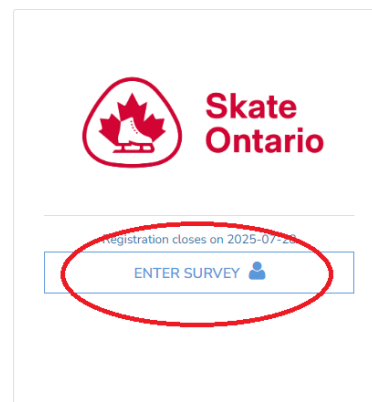
The link to access the survey will be available:

- [SkateReg Events & Courses Listings Page](#)
- Linked on the [main Skate Ontario information page](#) for the survey

#### **Step 3: Read the landing page for the survey *IN FULL* before entering the survey.**

#### **Step 4: Enter the Survey**

Click "Enter Survey". This button will be at the top right corner of your screen on most desktop computers & laptops, or at the bottom of your screen on most mobile devices.



## Step 5: Enter the Survey & Select Your Participant

Select your participant (the skater that you are completing the survey for).

**Option 1:** If the skater's profile has already been created under your account, it should be listed under "Select an existing profile". You can also create your skater's profile in this step.

**Option 2:** If you are a **coach** completing the survey for your skater, enter their information. If the skater's profile already exists, you will be prompted to select the existing profile for that skater. **Administrative fees will apply for fixing duplicate profiles.** If the skater's profile does not exist, DO NOT CREATE ONE. Please have the parent/guardian complete their account set up (Step 1 of this guide), and then you may proceed with completing the survey for this skater.

Who do you want to register?  
 TEST SKATER  
 Others  
☐ Sally Skater  
 REGISTER SOMEONE ELSE

TEST  
 SKATER  
 DATE OF BIRTH 2012-06-08  
 Female  
 NATIONALITY  
 eventassignment@skateontario.org  
 CANCEL REGISTER TEST

We found an existing record for this person

Full Name	Email	Gender	Date of birth
Sally Skater	b*****h@s***** *g	Female	February 14 2014

Please enter the email address associated with this record in order to proceed

☐ I do not remember the email address for this record. In order to proceed, I understand that a notification email will be sent to this user's email address

**\*\*IF THE PERSON YOU'RE TRYING TO REGISTER IS SHOWN ABOVE, PLEASE SELECT THEIR EXISTING PROFILE TO CONTINUE\*\***

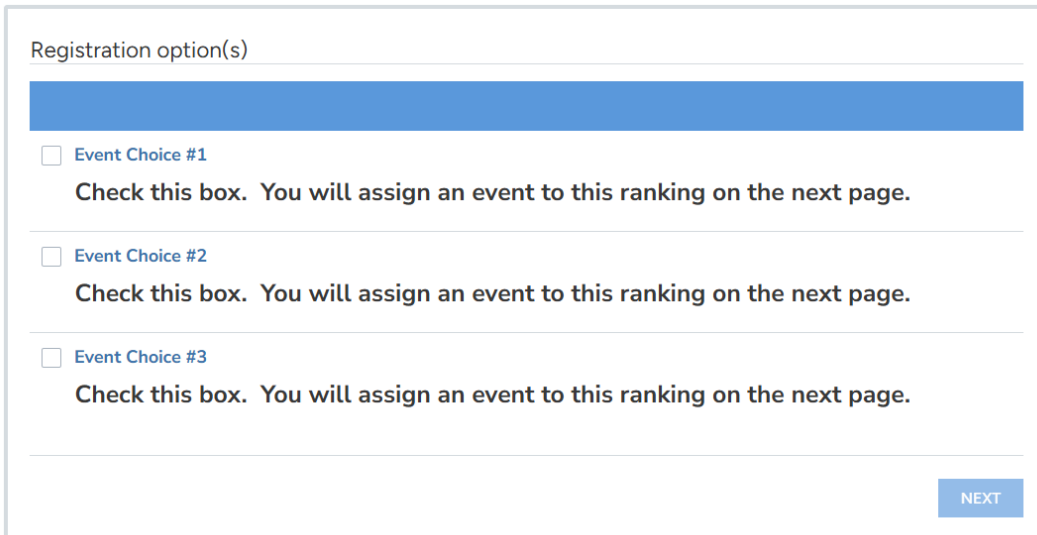
You can create a new profile if you want by selecting the option below, but **Please Note:**  
By creating a brand new person you may lose results history and person attributes, and be issued new membership numbers, etc.  
Fixing duplicate accounts may incur refund fees or other administrative fees

Full Name	Email	Gender	Date of birth
Sally Skater	events@skateontario.org	Female	February 14 2014

Register Sally

### Step 6: Select All Registration Options

Check the box for **Event Choice #1**, **Event Choice #2**, and **Event Choice #3**. You will select your events in a later step. If you do not check all 3 boxes, you will not be able to select 3 events.



Registration option(s)

☐ **Event Choice #1**  
Check this box. You will assign an event to this ranking on the next page.

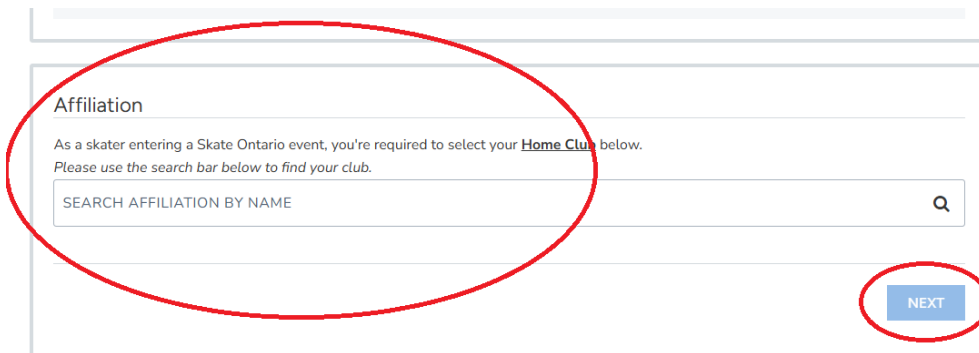
☐ **Event Choice #2**  
Check this box. You will assign an event to this ranking on the next page.

☐ **Event Choice #3**  
Check this box. You will assign an event to this ranking on the next page.

NEXT

### Step 7: Search & Select your Home Club

In the “Affiliation” search, start typing your home club. Select it from the list and click “Next”.



Affiliation

As a skater entering a Skate Ontario event, you're required to select your Home Club below.  
Please use the search bar below to find your club.

SEARCH AFFILIATION BY NAME

NEXT

### Step 8: Complete Skate Canada # and Attending Coach fields

Enter the Skate Canada # of the skater you are completing the survey for. If you do not know it, please contact your skating club office, ask your coach, or email Skate Canada at [info@skatecanada.ca](mailto:info@skatecanada.ca).

Search your coach by **NAME** and select them from the list. If your coach's does not appear, they do not have an account. **Coaches** must [create an account here](#). If you do not identify your coach in this step, they will not receive a copy of your event assignments.

#### Additional Information

##### Skate Ontario Member Information

Skate Canada # \*

##### Registrant Information

Attending Coach #1 \*

*Start typing your coach name, and select from the provided options. If your coach isn't listed, choose 'Unavailable Coach' option instead.*

Attending Coach 2

### Step 9: Select Your Categories

Select the category(ies) your skater wishes to register for. For **STAR 2/3 Couple's Pattern Dance**, please ensure only one partner selects this category on their survey. This will avoid duplicate entry counts.

If you do not know your skater's category, **please ask your coach**.

#### SECTION 1: CATEGORY SELECTION

Please select all desired categories. \*

- ☐ STAR 1, 2, 3, or 4 Free Skate
- ☐ STAR 2/3 Couples Pattern Dance
- ☐ STAR 2/3 Solo Pattern Dance (Dutch Waltz)

## Step 10: Select Your Events

For each “Event Choice”, click the drop-down and select the STAR 1-4 event you wish to assign to that choice. Event Choice #1 is your most desired event.

**Only STAR 1-4 Series events are available for selection.** Provincial Series events offering STAR 1-4 categories are not included in the STAR 1-4 assignment process.

<b>Event Choice #1</b> Please select which event you would like to rank as your EVENT CHOICE #1. This is your most desired event.	--- Select an option ---
<b>Event Choice #2</b> Please select which event you would like to rank as your EVENT CHOICE #2.	--- Select an option ---
<b>Event Choice #3</b> Please select which event you would like to rank as your EVENT CHOICE #3.	STAR 1-4 Muskoka (Jan 9-11) STAR 1-4 East Gwillimbury (Jan 16-18) STAR 1-4 Lucan (Jan 23-25) STAR 1-4 Glen Cairn (Jan 24-25) STAR 1-4 Woodville (Jan 23-25) STAR 1-4 Border (Jan 24-25) STAR 1-4 Mississauga (Jan 30-Feb 1) STAR 1-4 Baltimore (Feb 6-8) STAR 1-4 Schreiber-Terrace Bay (Feb 7-8) STAR 1-4 Tilbury (Feb 13-15) STAR 1-4 Forest (Feb 20-22) STAR 1-4 Brockville (Feb 27-Mar 1) STAR 1-4 Burlington (Feb 27-Mar 1) STAR 1-4 Clarence Creek (Mar 6-8) STAR 1-4 Copper Cliff (Mar 6-8)

## Step 11: Acknowledgements

Carefully read and accept each acknowledgement. You cannot submit your survey without checking each box. Once you’ve checked each box, click “Next”

**SECTION 4: ACKNOWLEDGEMENTS - PLEASE READ CAREFULLY**

I confirm that I have completed this survey as accurately as possible, understanding that inaccurate information may impact the number of events that may be assigned to all athletes who complete this survey. ☒ I understand and confirm.

I confirm that I have selected 3 different events in my survey and understand that if I selected fewer than 3 events OR repeated any event ranking that my survey will be considered incomplete and as a result, I may not receive any event assignments, OR I may be assigned to events that I did not select. ☒ I understand and confirm.

I understand that the Skate Ontario Events Team will endeavour to assign athletes who completed this survey to events within their top choices, however this cannot be guaranteed. ☒ I understand and confirm.

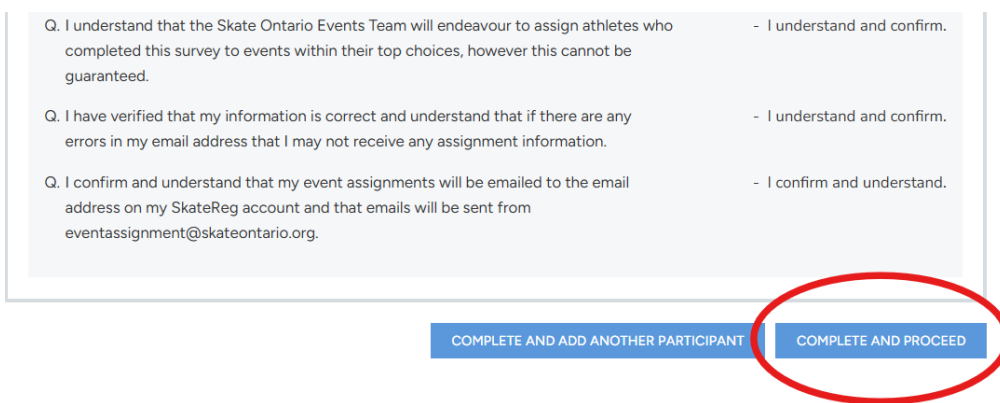
I have verified that my information is correct and understand that if there are any errors in my email address that I may not receive any assignment information. ☒ I understand and confirm.

I confirm and understand that my event assignments will be emailed to the email address on my SkateReg account and that emails will be sent from eventassignment@skateontario.org. ☒ I confirm and understand.

## Step 12: Submit Your Survey

When you are ready to submit your survey, click “Complete and Proceed” and wait for your transaction summary to appear. If you wish to complete a survey for another skater, please submit this survey and start a new submission for your next skater.

**This is the final step. You cannot return to a previous page once you select “Complete and Proceed”.**



Q. I understand that the Skate Ontario Events Team will endeavour to assign athletes who completed this survey to events within their top choices, however this cannot be guaranteed. - I understand and confirm.

Q. I have verified that my information is correct and understand that if there are any errors in my email address that I may not receive any assignment information. - I understand and confirm.

Q. I confirm and understand that my event assignments will be emailed to the email address on my SkateReg account and that emails will be sent from eventassignment@skateontario.org. - I confirm and understand.

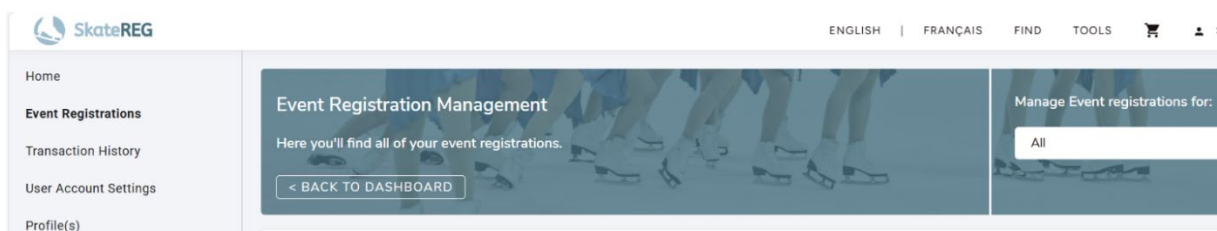
[COMPLETE AND ADD ANOTHER PARTICIPANT](#) [COMPLETE AND PROCEED](#)

**CONGRATULATIONS!** You have successfully submitted your 2025-2025 STAR 1-4 Assignment Process Survey.

Please be patient for the transaction summary screen to load. The transaction summary screen does not display the events you selected.

### Need to make changes or view the events you selected?

If you wish to change the events you selected in your survey, you may do so by logging into your SkateReg account, clicking “**Event Registrations**”, “**Manage**”, then “**View/Edit**”. Scroll down to Event Choice, click edit and pick your new event. Remember to hit **save**! Changes to survey submissions will not be accepted after the survey closing deadline of 11:59 PM ET Monday, October 20, 2025.



**Sally's Event Registrations**

**2025-2026 STAR 1-4 Assignment Process Survey**  
September 15, 2025 - October 20, 2025 | Ontario, Canada

Event Choice #3	<b>COMPLETE</b>	Completed: August 22, 2025	<a href="#">Manage</a>
Event Choice #2	<b>COMPLETE</b>	Completed: August 22, 2025	<a href="#">Manage</a>
Event Choice #1	<b>COMPLETE</b>	Completed: August 22, 2025	<a href="#">Manage</a>

**Event Choice #3**

Q. Please select which event you would like to rank as your EVENT CHOICE #3.

[Cancel](#)

**SECTION 4: ACKNOWLEDGEMENTS - PLEASE READ CAREFULLY**

Q. I confirm that I have completed this survey as accurately as possible, understanding that inaccurate information may impact the number of events that may be assigned to all athletes who complete this survey.

Select

- STAR 1-4 Baltimore (Feb 6-8)
- STAR 1-4 Border (Jan 24-25)
- STAR 1-4 Brockville (Feb 27-Mar 1)
- STAR 1-4 Burlington (Feb 27-Mar 1)
- STAR 1-4 Clarence Creek (Mar 6-8)
- STAR 1-4 Copper Cliff (Mar 6-8)

**Event Choice #3**

Q. Please select which event you would like to rank as your EVENT CHOICE #3.

[Cancel](#) [Save](#)

STAR 1-4 Brockville (Feb 27-Mar 1)

**QUESTIONS?**

**Please contact [eventassignment@skateontario.org](mailto:eventassignment@skateontario.org)**

The Skate Ontario office is open Monday – Friday, 8:00 AM – 4:00 PM ET, excluding holidays.