



**Skate
Ontario**

SYNCHRO SERIES #1 – WOODSTOCK

DECEMBER 6-8, 2024

HOSTED BY: SKATE ONTARIO & PLATTSVILLE FIGURE SKATING CLUB

REEVES COMMUNITY COMPLEX – SOUTHWOOD ARENA

381 Finkle Street
Woodstock, ON



**Skate Canada
Patinage Canada**



**Plattsville
Skating Club**



Ontario

SANCTIONED BY SKATE ONTARIO AND HELD UNDER THE RULES OF SKATE CANADA

GENERAL INFORMATION

An invitation is extended to all eligible synchronized skating teams to participate in the 2024/2025 Skate Ontario Synchro Series #1 – Woodstock. Skate Canada rules and regulations will apply throughout the competition unless otherwise specified. Rule amendments passed at the Skate Canada Ice Summit as well as any changes to ISU regulations, applicable to Skate Canada sanctioned events shall also apply.

The 2024/2025 Skate Ontario Synchro Series #1 – Woodstock is a Provincial Championship qualifier for STAR 6 and STAR 8 and a non-qualifying (invitational) opportunity for all other synchro categories. This event is open to out of province teams.

SYNCHRO SERIES #1 - WOODSTOCK	
EVENT DATES:	DECEMBER 6-8, 2024
HOST:	SKATE ONTARIO & PLATTSVILLE FIGURE SKATING CLUB
VENUE:	REEVES COMMUNITY COMPLEX – SOUTHWOOD ARENA 381 Finkle Street, Woodstock, ON
ICE SURFACE:	100' x 200'

REGISTRATION DEADLINES:

REGISTRATION OPENS:	12:00 PM EST on September 23, 2024
REGISTRATION CLOSES:	11:59 PM EST on September 29, 2024
SKATERS ADDED TO TEAM ROSTER:	11:59 PM EST on October 7, 2024
MUSIC & PPC REGISTRATION CLOSES:	11:59 PM EST on November 13, 2024

FOR INQUIRIES:	Skate Ontario Event Staff Point of Contact (SOSPOC): Brittany Bilsborough bbilsborough@skateontario.org
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SCHEDULE/ENTRY LISTS/START ORDERS

Schedule, entries, start orders, results, and skater details will be posted on the detailed event page for this event on the Skate Ontario website at: <https://skateontario.org/event/synchro-series-1-woodstock/> Results and detail sheets will NOT be provided on-site at the competition.

SPECTATOR ADMISSION

Adult: \$10 per day
Children (4-12) & Seniors: \$5 per day
Children 3 and under: Free

THIS ANNOUNCEMENT IS SUBJECT TO CHANGE

REGISTRATION

Registration for this event is an **online submission** and must be completed in full, including payment. Registrants must also acknowledge and agree to all policies listed in the cart for the entry to be finalized.

Prior to event registration, Team Registrars are encouraged, if they haven't already, to create a SkateReg Account: <https://skatereg.ca/#!/login>

Team Registrars should review the [Team Registration Instructions](#) prior to completing registration to become familiar with the process.

Team Registrars should have the following ready before registering:

- Team name
- Team Skate Canada number
- Category information
- Team Manager Name & Email
- Chaperone Name(s)
- Attending Coaches Names
- Number of skaters (including alternates) that will be on your team roster
- Credit card information

Team Rosters must be completed by **11:59 PM EST on October 7, 2024**.

[Click here](#) for the Synchro Skater Registration guide. This guide is intended to assist parent/guardian/skaters with the registration process of adding themselves to the team roster and signing the required waiver.

Any registration questions, can be directed to bbilsborough@skateontario.org

REGISTRATION OPENING & CLOSING DATES

Registration for this event will open at 12:00 PM EST (Noon) on Monday, September 23, 2024. Registration will close at 11:59 PM EST on Sunday, September 29, 2024.

The detailed registration instructions are included on the registration site at:

<https://skatereg.ca/#!/events/synchro-series-1-woodstock>

Access to online registration will cease at **11:59 PM EST on Sunday, September 29, 2024**, or once registration is filled. Registrations will be accepted on a first come, first serve basis. Please review your entry information before submitting.

In the event that registration is filled prior to the registration closing date, teams will be able to add their names to the waitlist. If a spot becomes available, teams will have 48 hours to register. Waitlisted teams will be accommodated until start orders are posted.

ENTRY FEES

Payable by VISA or MasterCard only. No other form of payment will be accepted. All entry fees are subject to H.S.T.

1 Skate: \$152.00 per team PLUS \$18.00 per athlete, including all alternates.

2 Skate: \$222.00 per team PLUS \$28.00 per athlete, including all alternates.

A \$40.00 + HST Streaming Development Fee/Team will be added to each entry.

CATEGORIES

Starting Orders shall be determined by a random draw for the first segment. For categories with 2 segments, competitors will be assigned to skate the second segment in reverse order of the results from the first segment.

Please refer to Skate Canada Rule Book and/or ISU website for the applicable program requirements and program lengths for each event for the 2024/2025 season.

The following categories are to be held at 2024/2025 Skate Ontario Synchro Series #1 – Woodstock:

SENIOR

SENIOR ELITE 12

JUNIOR

NOVICE

OPEN

GOLD

STAR 8 – 1 SKATE ONLY

STAR 6 – 1 SKATE ONLY

STAR 4 O12 – 1 SKATE ONLY

STAR 4 U12 – 1 SKATE ONLY

ADULT SYS I – 1 SKATE ONLY

ADULT SYS II – 1 SKATE ONLY

ADULT SYS III – 1 SKATE ONLY

MUSIC REQUIREMENTS

Program music must be submitted through SkateReg as an MP3 file. This includes all Series 8 pattern dance music. You may upload your music file at the time of registration, OR leave the music field blank, complete your registration, and then log back into your account at a later date to upload your music file. If you checkout without uploading your music file, you must log into your account and upload your music file by **Wednesday, November 13th, 2024 at 11:59 PM**. You may also edit any uploaded music file up until this date.

Music not submitted by the deadline of Wednesday, November 13th at 11:59 PM will be subjected to a \$50.00 late fee. Skaters will not be permitted to register at the competition until this fee has been paid and their music has been submitted.

Click below for instructions on how to upload/update your music file(s) after completing the registration process:

[Click Here for Synchro Music/PPC Instructions – REFER TO PART 3](#)

BACK-UP MUSIC - USB:

Skaters are asked to bring a MP3 version back-up of their music on a USB stick to the event, to be kept ice level with their coach. For skaters competing in more than 1 category, it is HIGHLY recommended that a separate back-up USB drive be available for each piece of music.

Alternate electronic items such as cellphones, tablets, mp3 players etc. will not be accepted.

PLEASE NOTE: WE DO NOT HAVE THE ABILITY TO PLAY CDS

PPC INFORMATION REQUIREMENTS

Planned Program Content (PPC) collection will be through SkateReg. You may upload your PPCs at the time of registration, OR leave the PPC fields blank, complete your registration, and then log back into your account at a later date to complete your PPC submission.

PPCs not submitted by the deadline of Wednesday, November 13th, 2024 at 11:59 PM will be subjected to a \$50.00 late fee. Skaters will not be permitted to register at the competition until this fee has been paid and their PPCs have been submitted.

[Click Here for Synchro Music/PPC Instructions – REFER TO PART 3](#)

CONFIRMATION EMAILS

A summary of the registration will be automatically generated and sent to the email address on the registrant's profile. Registration receipts can be found on your SkateReg account.

Coaches will not receive an email confirmation of their skater's registration. The SkateReg Coach Dashboard is still in development and therefore coaches will not be able to see which categories

their skater(s) have registered in at this time. Skaters should confirm with their coaches that they have registered.

RULES AND REGULATIONS

Registration is finalized only when all information is filled in and payment completed. Your receipt of payment is your registration confirmation. Please print your receipt and retain for your records.

AGE REQUIREMENTS: As of July 1, 2024.

TEST REQUIREMENTS: As of February 15, 2025, with the exception of STAR 3 & 4 synchro categories. Skaters registered in a STAR 3 or STAR 4 synchro category must have passed their STAR 1 Skills prior to the start of competition.

REGISTERED IN MULTIPLE CATEGORIES: Skaters choosing to enter multiple categories, do so with the understanding that there may be scheduling conflicts that allow for minimum preparation time between categories.

STARTING ORDERS: Starting Orders shall be determined by a random draw for the first segment. For categories with 2 segments, competitors will be assigned to skate the second segment in reverse order of the results from the first segment.

START ORDERS/RESULTS/DETAIL SHEETS: The start order/results and detail sheets will be posted on the [Skate Ontario website](#). Results and detail sheets will NOT be provided on-site at the competition.

LATE ENTRIES: Entries received after the closing date will be considered by the Technical Representative for registration. Late entries are subject to a late fee of a \$50.00. No late entries will be considered after start orders are posted (two weeks before event start). All late fees are 100% non-refundable.

SINGLE ENTRIES: Skate Ontario reserves the right to cancel any categories with only 1 registrant. If an event has only one registrant, they will be contacted about next steps after registration closes.

CANCELLED CATEGORIES: Skate Ontario reserves the right to cancel any categories based on registration needs.

REFUNDS: Full refunds will be given for any cancelled categories. NO REFUNDS (including medical) will be given after registration closes.

WITHDRAWALS PRIOR TO REGISTRATION CLOSE: If an entry is withdrawn prior to the registration closing date, a refund (less an administrative fee of \$50.00 per skater/team) will be granted.

CHANGE OF CATEGORY FEE: There will be a \$50.00 change of category fee applied for each granted change request after an online registration has been submitted.

LATE MUSIC SUBMISSION: There will be a \$50.00 late fee applied for failing to register Music by the deadline listed in the announcement. Skaters will not be permitted to register at the competition until this fee has been paid and their music has been submitted.

PLANNED PROGRAM CONTENT (PPC): There will be a \$50.00 late fee applied for failing to submit PPCs by the deadline listed in the announcement. Skaters will not be permitted to register at the competition until this fee has been paid and their PPCs have been submitted.

RESTRICTIONS: In the case of a very large entry in any category, the entries will be drawn into groups. All groups are final and cannot be changed.

WITHDRAW PROCEDURE: Skaters needing to withdraw from the event, should email the Skate Ontario Event Staff Point of Contact (SOSPOC). Written notice should come directly from the skater, parent/guardian, or either of the listed attending coaches.

WAIVERS: All waivers must be signed and completed through SkateReg, Skate Ontario's event registration system, prior to on-site registration.

ON-SITE REGISTRATION: All competitors and Skate Canada registered coaches are required to register upon arrival at the arena. Specific on-site registration instructions will be shared prior to the competition.

COACH ACCREDITATION: To be accredited at a 2024/2025 Skate Ontario Synchro Series event, coaches must be Regional Coach trained or certified and in Good Standing with Skate Canada. Up to two certified coaches will be accredited.

Ontario coaches must present their Skate Ontario issued Coach's Accreditation Tag. No other form of identification will be accepted. Out of province coaches must provide proof at that they are a Registered Skate Canada Professional Coach in Good Standing when registering at the Coaches' sign in table. These coaches may be asked to show their Skate Canada dashboard.

TEAM MANAGERS & CHAPERONES: All team managers and chaperones must be current registered members of Skate Canada per the Accreditation Policy.

If a team manager or chaperone is a coach, then he/she must meet all the requirements of a professional coach for the relevant event including NCCP certification level, valid First Aid certificate and coaching membership with the Association.

Two coaches, one team manager and two chaperones for a total of five people per team will be accredited. The names and Skate Canada numbers for these accreditations MUST be included on the online registration page under "Attending Personnel".

The main coach and one alternate (skater) will stand at the entrance to the ice, and the team manager and other alternates in the exit area. The chaperones will be allowed in the dressing rooms ONLY and will not have access to ice level during competition.

AWARDS: Medals for first, second and third place will be awarded for each category. Medal presentation information will be available at the competition.

PROTESTS: For events using the Cumulative Points Calculation (CPC) scoring system, protests must be made as per the [Skate Canada Protest Procedure](#). Decisions of the officials categorized

as field of play may not be protested, except as noted in the Protest Procedure. Items that can be protested: Participation of a competitor in the competition, Composition of panels of officials, Determination of the results of a competition

All protests regarding the determination of the result for a competitor(s) in the competition must be filed immediately after, but within no more than one hour, of the posting of the full and detailed results for the Segment in question. All protests must be in writing.

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