

SKATE ONTARIO 2021 ANNUAL GENERAL MEETING – MINUTES

September 25, 2021
Meeting held virtually via Zoom

Agenda Item 1 – Call to Order

- The meeting was called to order at 9:32am ET by Mary-Rose Weir – Acting Chair, Skate Ontario
 - Mary-Rose welcomed members to the meeting and confirmed that the official notice of the Annual General Meeting was distributed electronically and posted to the Skate Ontario website on August 27, 2021 in accordance with Skate Ontario by-law 3.4

Agenda Item 2– Verification of Delegates and Proxies

- The Acting Chair confirmed club and skating school delegates/proxies are confirmed by signing on to the Simply Voting platform

Agenda Item 3 – Confirmation of Quorum

- The Acting Chair confirmed the number of clubs and skating schools represented exceeds the 10% required for quorum and that we therefore have a legally constituted meeting.

Agenda Item 4 – Approval of Minutes of 2020 Skate Ontario AGM

- The Acting Chair confirmed that the draft Minutes of the 2020 AGM had been posted for member review with the Notice of Meeting
- The floor was opened for submission of any errors or omissions. None were presented.

MOTION: “That the membership approve the Skate Ontario Annual General Meeting Minutes dated September 12, 2020 as distributed”

Moved: Glenda Cartwright (Fort Henry Heights Skating Club)

Seconded: Julia Mullins (Thunder Bay Skating Academy)

CARRIED

Agenda Item 5 – Presentation of Reports

5.1 President and Executive Director's Report

- Mary-Rose Weir and Lisa Alexander (Executive Director) reviewed highlights of the 2020-2021 Skate Ontario Annual Report as distributed
 - Mary-Rose thanked all Skate Ontario skaters, coaches, officials, volunteers and staff for all their dedication and flexibility this year
 - Mary-Rose thanked Karen Butcher for her dedication and contributions as Skate Ontario's President for the past four years and wished her the best on behalf of the entire organization as she begins her new role as President of Skate Canada
 - Lisa reviewed key highlights of the Skate Ontario Strategic Plan including our Vision and Mission. She noted the two strategic imperatives that drive all programming (Sport Development and Organizational Excellence) and the five priority areas that drive the operations plan each year.
 - Lisa noted the incredible creativity of clubs and skating schools in a difficult year heavily impacted by COVID-19 restrictions. Reviewed highlights of club/skating school programs including the introduction of the new CanSkate Excellence Engaged Standard program and 44 coach and skater educational opportunities that included over 1600 participants.



- Reviewed highlights of provincial skater development programs including 25 online educational opportunities for Pre-Novice to Senior skaters with over 400 participants, the SkateON workshop series targeted at STAR 4-Gold skaters and Skater Spotlight webinars
- Reviewed highlights of provincial synchronized skating development programs including skater, coach and technical update webinars and the Synchronized Skating Skills Challenge Series
- Reviewed highlights of coach development opportunities including seven NCCP courses and Coaches Corner Webinars with over 850 participants
- Reviewed highlights of officials' programs including virtual event training and other webinars
- Reviewed highlights of high performance development programs including OHPSI and NextGen team member successes, results from Challenge, World Team Trophy and World Figure Skating Championships. Special congratulations were extended to Piper Gilles and Paul Poirier for winning their first World Championships medal.
- Shared highlights of virtual events and the limited in person events that were able to be delivered this season
- Reviewed club and skating school operations program support including the Skaters' Promotional Contest, Back to Operations webinars, virtual By-Laws workshops and our Skate Ontario Townhall updates which attracted over 30,000 views
- Thanked Skate Ontario's partners and suppliers who all stayed with the organization this season. Four virtual partner events attracted over 6000 views.
- Highlighted Skate Ontario Recognition Award Winners. As a result of the impact of the ongoing pandemic, this season we took a different approach and highlighted those who stood out by adapting to restrictions with innovative programming, showing resiliency through uncertainty and putting forth a positive and encouraging attitude.
- Also highlighted the Challenge Breakthrough Award voted on by the Ontario team athletes and awarded to Madeleine Schizas.
- The floor was opened for questions. There were none.

5.2 Fiscal 2020/2021 Audited Financial Statements Review

- Mary-Rose noted that the audited financial statement was posted on August 27th and that a webinar had been provided for an in-depth review and opportunity to ask questions
- Mary-Rose introduced Derek Ventnor (Director, Finance and Business Operations) to present the audited financial statements for the year ended June 30, 2021 as distributed.
 - Highlighted the fact that the audit is an unqualified and clean report
 - Reviewed the Balance Sheet and provided insight on notable items including:
 - Almost \$3MM in investments
 - Noted the reported balance in Accounts Payable is unusually high as Skate Ontario is still working to resolve an outstanding HST issue with the CRA
 - Noted the large balance in Deferred Revenue reflects the timing of the current grant program supported by the Ontario Trillium Foundation
 - Capital assets of the organization are primarily scoring equipment
 - Overall, the organization's position as of June 30 is healthy
 - Reviewed the Income Statement and provided insight on notable items including:
 - Noted the deep impact of the pandemic on registration fees and events expenses and revenues
 - Noted that we have shown the net impact of the pandemic on revenue before accounting for COVID-specific supports
 - Highlighted the significant one-time pandemic supports received from government support, Skate Canada and a significant donation
 - Overall, the net surplus was driven by one-time pandemic supports and leaves the organization in a healthy position to invest in rebuilding as we continue in uncertain times
- The floor was opened for questions. There were none.



MOTION: “That the membership confirms the appointment of Hilborn LLP as the auditors for Skate Ontario for a five-year period commencing July 1, 2020”

Moved: Maddie Burton (Northern Skating Academy)

Seconded: Zahida Croskery (Lake Superior Figure Skating Club)

CARRIED

Agenda Item 6 – Board Elections

- Mary-Rose turned the meeting over to Nominations Committee Chair Janet Balkwill
- Janet referenced the 2021 Nominations Committee Report posted with the Notice of Meeting
- Reviewed the committee’s mandate to ensure a full complement of qualified individuals for election to the Board of Directors is in alignment with Skate Ontario’s approach to governance as an engaged policy board

MOTION: “That Andrea Derby be elected as Skate Ontario President by acclamation”

Moved: Natacha Grant (Kapusksing Figure Skating Club)

Seconded: Ann Marie Vaughan (Quinte Figure Skating Club)

CARRIED

MOTION: “That the four (4) individuals nominated as Directors be elected by acclamation as follows: Sharon Bollenbach, Lenny Faustino, Rachel Islam, Alison Sims”

Moved: Kristine Kraemer (Walkerton Figure Skating Club)

Seconded: RoxAnne Daignault (Kenora Skating Academy)

CARRIED

- Janet introduced the 2021/2022 Skate Ontario Board of Directors
 - President: Andrea Derby
 - Directors: Sharon Bollenbach
Brent Brandham
Lenny Faustino
Maggie Head
Rachel Islam
Kajan Nandakumar
Alison Sims
Mary-Rose Weir
- Mary-Rose introduced Andrea Derby, incoming President of Skate Ontario, to say a few words
- Andrea thanked all the Members for their support and for a great year. She noted that while we still have challenging times ahead, collaboration will make us stronger. She looks forward to getting to work with the Board, staff and volunteers.

Agenda Item 7 – Termination

- Mary-Rose thanked all delegates for their time in attending today’s meeting and noted that while we are not out of the pandemic yet, we will keep safety in the forefront and continue to move ahead.

MOTION: “That the 2021 Annual General Meeting be terminated”

Moved: Joni McPhail (Skate Oakville) at 10:28am ET

