



Skate Ontario Board of Directors Call for Nominations

On September 23, 2023, Skate Ontario will be holding its Annual General Meeting during which there will be an election of members to the Board of Directors (the Board).

In accordance with Section 4.1 of the Skate Ontario By-laws, the Board shall consist of nine elected Directors.

Skate Ontario's approach to governance is in alignment with the principles of an engaged policy board of directors which clearly define and delineate the authority and accountability of the Board's policy-making/strategic role and the operational role of Skate Ontario Management. The responsibilities of the Board and Board members are posted on the Skate Ontario website: <https://skateontario.org/wp-content/uploads/2023/06/BOD-Roles-and-Responsibilities-2023-06-16.pdf>

As per Section 4.6 (c) of the Skate Ontario By-laws, the following positions are available for election in 2023 - each for a two-year term:

- Five Directors

As we emerge from uncertain times and the Board has recently completed work on a new Strategic Plan, we gratefully acknowledge the stability of the leadership at Skate Ontario. We are, therefore, very pleased to report that **Brent Brandham, Maggie Head, Margie Lambert and Matt MacMurdo** will complete their present terms; and, that **Sharon Bollenbach, Andrea Derby, Lenny Faustino, Rachel Islam and Alison Sims** have indicated their intention to seek re-election to the Board, each for a two-year term.

As part of the process and with consideration of succession planning and EDI, the Nominating Committee completed an audit of the competencies of the existing Board both on an individual and collective basis. While always important, ensuring that the Board operates at maximum efficiency is especially critical as Skate Ontario continues to emerge from COVID-19. The Nominating Committee is very satisfied with the performance and existing competencies of those individuals remaining on the Board and those standing for re-election.

The Nominating Committee is pleased to propose the following candidates for election to the Skate Ontario Board of Directors – each for a two-year term:

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|---------------------|----------|
| • Sharon Bollenbach | Director |
| • Andrea Derby | Director |
| • Lenny Faustino | Director |
| • Rachel Islam | Director |
| • Alison Sims | Director |



Call for Additional Applications

In addition to those individuals proposed by the Nominating Committee, other eligible individuals are invited to submit applications for consideration.

The applications of all eligible nominees for election to the Board will be included in a report by the Nominations Committee to the Members prior to the elections. In accordance with the Skate Ontario By-Laws, any person meeting the following criteria is eligible to apply:

- a) Be eighteen (18) years of age or older;
- b) Not have been found under the *Substitute Decisions Act*, 1992 or under the *Mental Health Act* to be incapable of managing property;
- c) Not have been found to be incapable by any court in Canada or elsewhere;
- d) Not have the status of a bankrupt;
- e) Not be a paid employee of Skate Canada or Skate Ontario;
- f) Be willing to abide by the Governing Documents;
- g) Not be sitting on the Board of Skate Canada; and
- h) Be a resident of Ontario

APPLICATION PROCESS

Each person interested in standing for election to the Board is required to submit an application, in their own words, using the following format and referencing any relevant competencies listed below:

1. Education, career and volunteer experience (limit of 500 words)
2. Experience/competencies relevant to the Skate Ontario Board of Directors (limit of 500 words)
3. Specific areas of interest within the Skate Ontario Board of Directors (limit 200 words)

In addition, all applicants are requested to provide with their application:

- a cover letter including their contact information and signature
- a head-shot photo

As well, all additional applicants are requested to provide three letters of reference.

Although no single individual is expected to possess the strengths in the full complement of competencies, applications will be considered and are expected to reference applicable competencies shown below:

Governance: (Provincial/National Sport, Not-for Profit Organizations)

- Board experience
- Committee experience
- Understanding of association business and issues management
- Member relations experience
- Policy development and management

Administration:

- Finance and accounting



- Legal
- Information technology/management
- Human resource management
- Change Management
- Government Relations

Marketing/Communication:

- Brand development
- Strategic marketing
- Experience developing partnerships with external relations
- Public relations/media
- Media affairs and issues resolution

Strategic:

- Strategic planning and reporting
- Enterprise Risk assessment
- Partnership development
- Fundraising/sponsorship

Experience relating specifically to Skate Canada/Skate Ontario

- Club experience
- Section experience
- Skate Canada National experience
- International skating experience
- Technical experience with skating

General Competencies:

- Leader/motivator
- Effective communicator
- Conflict resolution skills
- Effective teamwork and interpersonal dynamics
- Critical thinking and decision making

Applications must be received no later than midnight July 16, 2023

Applications are to be submitted to the Executive Director, Lisa Alexander, on behalf of the Nominating Committee at nominations@skateontario.org.

Thank you for your interest and consideration, we look forward to hearing from you.

Mary-Rose Weir

On behalf of the Skate Ontario Nominating Committee:

Janet Balkwill Gloria Brighten

Paul Mallet

Lisa Alexander (ex-officio member)