

## Skate Ontario Board of Directors Call for Nominations

On September 25, 2021, Skate Ontario will be holding by virtual means, its Annual General Meeting during which there will be an election of members to the Board of Directors (the Board).

In accordance with Section 4.1 of the Skate Ontario By-laws, the Board shall consist of an elected President and eight elected Directors.

Skate Ontario's approach to governance is in alignment with the principles of an engaged policy board of directors which clearly define and delineate the authority and accountability of the Board's policy-making/strategic role and the operational role of Skate Ontario Management. The responsibilities of the Board and Board members are posted on the Skate Ontario website: <https://skateontario.org/wp-content/uploads/2020/06/Responsibilities-of-the-Board-Individual-Directors-and-President-1.pdf>

As per Section 4.6 (c) of the Skate Ontario By-laws, the following positions are available for election in 2021 - each for a two-year term:

- President
- Four Directors at Large

In these uncertain times, we gratefully acknowledge the stability of the leadership at Skate Ontario, as the Board and management effectively address the challenges of COVID-19. We are, therefore, very pleased to report that Brent Brandham, Maggie Head, Kajan Nandakumar and Mary-Rose Weir will complete their present terms; and, that **Sharon Bollenbach**, **Lenny Faustino** and **Rachel Islam** have indicated their intention to seek re-election to the Board each for a two-year term.

We extend sincere appreciation to Sheilagh McCaskill, for her two terms served as Director and to Karen Butcher for her two terms served as President. Unfortunately neither will be seeking re-election – Karen, as she is no longer eligible for re-election (By-law 4.7 a).

As part of the process and with consideration of succession planning and EDI, the Nominations Committee completed an audit of the competencies of the existing Board both on an individual and collective basis. While always important, ensuring that the Board operates at maximum efficiency is especially critical in this year as Skate Ontario continues to navigate the uncharted waters of COVID-19. The Nominations Committee is very satisfied with the performance and existing competencies of those individuals remaining on the Board and those standing for re-election; and, has identified the following high priority skills in proposing a qualified candidate for Director: Club Experience and Member Relations.

As a result, the Nominations Committee is very pleased to have identified and recommend as a candidate for Director, **Alison Sims** who has amongst other competencies, extensive club and region experience in the Kitchener-Waterloo area. In addition, we are extremely pleased to recommend **Andrea Derby** as President. Andrea was elected as a Director and appointed as Vice Chair of Skate Ontario in 2017. In addition to her leadership capabilities, Andrea has had extensive experience at the national and international levels in various volunteer and committee capacities.

### **The Nominations Committee is pleased to propose the following candidates for election to the Skate Ontario Board of Directors – each for a two-year term:**

- **Andrea Derby**                      **President**
  
- **Sharon Bollenbach**              **Director**
- **Lenny Faustino**                    **Director**
- **Rachel Islam**                        **Director**
- **Alison Sims**                         **Director**



## Call for Additional Applications

In addition to those individuals proposed by the Nominations Committee, other eligible individuals are invited to submit applications for consideration.

The applications of all eligible nominees for election to the Board will be included in a report by the Nominations Committee to the Members prior to the elections. In accordance with the Skate Ontario By-Laws, any person meeting the following criteria is eligible to apply:

- a) be eighteen (18) years of age or older
- b) not have been found under the *Substitute Decisions Act*, 1992 or under the *Mental Health Act* to be incapable of managing property
- c) not have the status of bankrupt
- d) not be a paid employee of Skate Canada or Skate Ontario
- e) shall be willing to abide by the policies and By-laws governing Skate Canada and Skate Ontario
- f) shall not be sitting on the Board of any Skate Canada Member Club or Skating School
- g) shall not be sitting on the Board of Skate Canada
- h) shall be a resident of Ontario

### APPLICATION PROCESS

**Each person interested in standing for election to the Board is required to submit an application, in their own words, using the following format and referencing any relevant competencies listed below:**

1. Education, career and volunteer experience (limit of 500 words)
2. Experience/competencies relevant to the Skate Ontario Board of Directors (limit of 500 words)
3. Specific areas of interest within the Skate Ontario Board of Directors (limit 200 words)

**In addition, all applicants are requested to provide with their application:**

- a cover letter including their contact information and signature; and, indicating for which position they are applying (Director, President);
- a head-shot photo

**As well, all additional applicants are requested to provide three letters of reference.**

**Although no single individual is expected to possess the strengths in the full complement of competencies, applications will be considered and are expected to reference applicable competencies shown below:**

**Governance: (Provincial/National Sport, Not-for Profit Organizations)**

- Board experience
- Committee experience
- Understanding of association business and issues management
- Member relations experience
- Policy development and management

**Administration:**

- Finance and accounting
- Legal
- Information technology/management
- Human resource management
- Change Management
- Government Relations



**Marketing/Communication:**

- Brand development
- Strategic marketing
- Experience developing partnerships with external relations
- Public relations/media
- Media affairs and issues resolution

**Strategic:**

- Strategic planning and reporting
- Enterprise Risk assessment
- Partnership development
- Fundraising/sponsorship

**Experience relating specifically to Skate Canada/Skate Ontario**

- Club experience
- Section experience
- Skate Canada National experience
- International skating experience
- Technical experience with skating

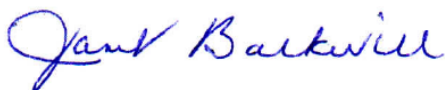
**General Competencies:**

- Leader/motivator
- Effective communicator
- Conflict resolution skills
- Effective teamwork and interpersonal dynamics
- Critical thinking and decision making

**Applications must be received no later than midnight July 9, 2021**

Applications are to be submitted to the Executive Director, Lisa Alexander, on behalf of the Nominations Committee at [nominations@skateontario.org](mailto:nominations@skateontario.org).

Thank you for your interest and consideration, we look forward to hearing from you.



Janet Balkwill  
On behalf of the Skate Ontario Nominations Committee:

Gloria Brighten  
Cheryl Hollows  
Paul Mallet

Lisa Alexander (ex-officio member)

