



# EVALUATOR

## Signing Up for Assessment Days



To see what opportunities (Assessment Days) are available, login to your profile and follow these steps:

1. Go to the **"OPPORTUNITIES"** tab and select **"Opportunity List"**.
2. Click on the link for any of the opportunities (activities "Assessment Days") to sign up for a shift.

To see what opportunities are available across the province, you will need to be associated with a club. Do not worry this is used solely for showing you the greatest number of Assessment Days that are available. The system works by having your profile associated with a club(s), login to your profile and follow these steps:

1. Go to the **"HOME"** tab.
2. In the "Public Opportunities" section, click the "Search for Opportunities" button.
3. On the left side under "Clubs" and select the club you'd like to join (for the purpose of Assessments Days) and volunteer in.
4. On the right side, you'll see a list of opportunities (activities) in that club. Click the **"Fill in an application"** button to join.
5. Since you already have a profile, enter it on the right side of the screen and click "Login and Continue" to continue.
6. Fill in any fields, if requested. After that you can go to the **"OPPORTUNITIES"** tab and select **"Opportunity List"** to sign up for a shift of an activity.

