



2020 Skate Ontario Annual General Meeting JUNE 15, 2019 DRAFT MEETING MINUTES

SKATE ONTARIO 2019 ANNUAL GENERAL MEETING – MINUTES

- June 15, 2019
- In Person: Delta Conference Centre – International B+C Room
- Online: via Adobe Connect

Agenda Item 1 – Call to Order

- The meeting was called to order at 8:34am EDT by Karen Butcher – President, Skate Ontario
 - The President welcomed members to the meeting and confirmed that the official notice of the Annual General Meeting was distributed electronically and posted to the Skate Ontario website on May 17, 2019 in accordance with Skate Ontario by-law 4.4

Agenda Item 2 – Verification of Delegates and Proxies

- The President confirmed a total of 37 clubs and skating schools represented

Agenda Item 3 – Confirmation of Quorum

- The President confirmed the number of clubs and skating schools represented exceeds the 10% required for quorum and that we therefore have a legally constituted meeting.

Agenda Item 4 – Approval of Minutes of 2018 Skate Ontario AGM

- The President confirmed that the draft Minutes of the 2018 AGM had been posted for member review with the Notice of Meeting
MOTION: “That the membership approve the Skate Ontario Annual General Meeting Minutes dated May 12, 2018 as distributed”
Moved: Paul MacIntosh (Hamilton Skating Club)
Seconded: Carolyn Allwright (Flamboro Skating Club)
CARRIED

Agenda Item 5 – Presentation of Reports

5.1 President and Executive Director’s Report

- Karen Butcher and Lisa Alexander (Executive Director) reviewed highlights of the 2018-2019 Skate Ontario Annual Report as distributed
 - Noted Skate Ontario’s registrant growth (+2.96%). While this is to be expected after such a successful Olympic Games in 2018, Ontario grew more than the Skate Canada average.
 - Reviewed new resources/programs introduced for all clubs/schools (CanSkate Excellence, event info sessions, interactive webinars, online resources) and continuation of popular programs (Club Enhancement Workshops, custom Club Consultations and the Skaters’ Promotional Contest)
 - Reviewed results of Skater Development programs including seminars, monitoring, Canada Winter Games team and camp, OHPSI team, summer travel team and direct athlete and coach support
 - Reviewed results of coach and officials’ development programs including certification courses, seminars, mentoring programs and educational webinars



2020 Skate Ontario Annual General Meeting JUNE 15, 2019 DRAFT MEETING MINUTES

- Reviewed highlights of events:
 - Executed four Series of events plus OUA events, Special Olympics events, Skate Ontario Adult Championships and Skate Ontario Provincial Championships
 - Issued 51 sanctions for club run events that included skaters from other clubs. These included CanSkate element events, monitoring, creative improv days, team events, challenge days, simulations, fun events and ice shows.
 - Thanked all the people who worked so hard to design the province-wide approach to events (members of the cross-functional working group, skater development subject matter experts, Ontario Coaches' Committee and staff) and all the LOCs who stepped up to run events in the first year of a new process.
- Reviewed Skate Canada partnered events that took place in Ontario this year – 2018 Skate Canada Autumn Classic International and 2019 Skate Canada Synchronized Skating Championships
- Reviewed highlights of communication efforts including growth in all social media platforms, completion of four Skater Spirit contests and our first year executing live streaming from Ontario events
- Reviewed and congratulated Ontario's athletes for their results on the National and International stage

5.2 Fiscal 2018/2019 Audited Financial Statements Review

- Derek Ventnor (Director, Finance and Business Operations) presented the audited financials to March 31, 2019 as distributed
 - Highlighted the fact that the audit is an unqualified and clean report
 - Provided insight on notable items including:
 - Large change in cash vs. investments reflects the fact that cash in the organization post amalgamation has now been converted to investments
 - Accounts receivable reflects registration fees not yet transferred from Skate Canada due to calendar timing at year end
 - Large change in both revenues and expenses for Events reflects the fact that the accounting process has changed and gross figures are presented
 - Revenue of approximately \$9,000 for OHPSI does not reflect the total value of the program (\$80,000) as the balance was provided in value in kind services
 - Overall profit of the organization was impacted by the growth in membership and unanticipated gains in the market for investments in the last quarter
 - This will be the final year for the inclusion of a note about Amalgamation as this is the final year with amalgamation-related activity by the organization
- The floor was opened for questions:
 - Given the reported surplus of the organization last year, why has the membership fee been increased?
 - *The membership fee is currently set at the national level and has been increased in concert with Skate Canada and all the other Sections. It was increased at this time in recognition of the reality of "cost of living" pressure on the organizations to deliver programs with the fee having remained the same for 10+ years.*



2020 Skate Ontario Annual General Meeting JUNE 15, 2019 DRAFT MEETING MINUTES

Agenda Item 6 – Board Elections

- The President turned the meeting over to Nominations Committee Chair Janet Balkwill
- Janet referenced the 2019 Nominations Committee Report posted with the Notice of Meeting
- Janet confirmed the committee's mandate to ensure a full complement of qualified individuals for election to the Board of Directors is in alignment with Skate Ontario's approach to governance as an engaged policy board
- As there was one valid nomination for each vacant position, as per by-law 5.6(a) Janet declared the candidates elected as acclaimed:
 - President – two-year term:
 - Karen Butcher
 - Directors – two-year term:
 - Sharon Bollenbach
 - Lenny Faustino
 - Glenn Fortin
 - Sheilagh McCaskill
- Janet introduced the 2019/2020 Skate Ontario Board of Directors
 - President: Karen Butcher
 - Directors: Sharon Bollenbach
Brent Brandham
Lenny Faustino
Glenn Fortin
Maggie Head
Sheilagh McCaskill
Migan Megardichian
Mary-Rose Weir

Agenda Item 7 – Termination

- Karen Butcher thanked all delegates for their time in attending today's meeting
MOTION: "That the 2019 Annual General Meeting be terminated"
Moved: Muriel Blaker (Huntsville Skating Club) at 9:37am EDT