

JUDGES, EVALUATORS AND TECHNICAL OFFICIALS COMMITTEE

TERMS OF REFERENCE

NAME	Skate Ontario JET (Judges, Evaluators and Technical officials) Committee
PURPOSE	<p>The JET Committee is an operations committee that whose purpose is to advise on the recruitment, development and promotion of all Judge, Evaluator and Technical officials across the province of Ontario.</p> <p>Upon request, the Committee shall consult with and provide technical advice to the Skate Ontario Staff lead on event related issues.</p>
SPECIFIC AREAS OF RESPONSIBILITY	<p>The committee will advise on the following;</p> <ul style="list-style-type: none"> • Recruitment • Training • Education • Promotion of new and current officials • Retention • Support • Assignment
COMPOSITION	<p>The JET committee shall be made up of a core group of five (5) individuals including the Chair. The composition of the committee will comprise a selection of officials that have knowledge of the following roles: Technical Officials, Synchronized Skating, Technical Representatives and Judge/Referees.</p> <p>Working groups to support work related to any of these different roles may be established at the discretion of the Manager, Events & Officials.</p> <p>The Evaluator portfolio will be managed by a designated staff member who reports to the Manager, Events and Officials and will attend meetings.</p> <p>The Chair shall serve a 2-year term, which may be renewed at the discretion of the Manager, Events and Officials. The Chair will be appointed by the Director, Finance and Business Operations. A Chair can be appointed for a maximum of 3 consecutive terms on the committee.</p> <p>Committee members shall serve a 2-year term, which may be renewed at the discretion of the Manager, Events and Officials. The term of 50% of the members will</p>



	<p>expire in even years, 50% will expire in odd years. A committee member can be appointed for a maximum of three consecutive 2-year terms.</p> <p>Regular attendance and full participation during meetings of each committee member is an important element in the functioning of this committee. If a member is unable to fulfil their commitment, or meet the expectations of Skate Ontario, the Manager, Events and Officials in consultation with the Chair and Director, Finance and Operations, may determine a replacement.</p> <p>Committee members will be appointed by the Manager, Events and Officials after consultation with the Chair and Director, Finance and Operations.</p>
MEETINGS / TIMEFRAME/ REPORTING/ DEADLINE	<ul style="list-style-type: none"> • The Committee will meet as needed, but at a minimum of four (4) times a year, at the request of the Chair or Skate Ontario Staff Lead. • The Committee will report to the Manager, Events and Officials through the Chair or designate. • Meeting notes of committee meetings will be recorded by Skate Ontario staff and circulated within seven (7) calendar days of the committee meeting.
APPROVAL REVIEW DATE	<p>Approved: June 18, 2019</p> <p>Approved By: Lisa Alexander</p>

