

Skate Ontario Board of Directors Call for Nominations

On June 15, 2019, Skate Ontario will be holding its Annual General Meeting during which there will be an election of members to the Board of Directors (the Board).

In accordance with Section 5.1 of the Skate Ontario By-laws, the Board shall consist of an elected President and eight elected Directors. In addition, the Past President shall be an ex-officio member of the Board for one, two-year term.

Skate Ontario's approach to governance is in alignment with the principles of an engaged policy board of directors which clearly define and delineate the authority and accountability of the Board's policy-making/strategic role and the operational role of Skate Ontario Management. The responsibilities of the Board and Board members are posted on the Skate Ontario website: www.skateontario.org/wp-content/uploads/2018/05/Roles-and-Responsibilites-Combined.pdf

As per Section 5.6 (c) of the Skate Ontario By-laws, the following positions are available for election in 2019 - each for a two year term:

- President
- Four Directors at Large

The President (**Karen Butcher**) and three of the four current Board members who are completing their second year of a two-year term (**Sharon Bollenbach**, **Glenn Fortin** and **Sheilagh McCaskill**) have indicated they are interested in seeking election for a second, two-year term (2019-2021). Following a review of the published skills and competencies of the Board and in order to provide the membership with a balanced and effective Board, the Nominations Sub-Committee has determined that it is satisfied with the contributing competencies of those incumbents.

In addition, following that competency review, the Nominations Sub-Committee is very pleased to have identified a fourth highly qualified candidate for Director, **Lenny Faustino**, who is a former National Champion (Pairs) and possesses the required expertise in financial planning.

The Nominations Sub-Committee is pleased to propose the following candidates for election to the Skate Ontario Board of Directors:

- President: **Karen Butcher**
- Directors: **Sharon Bollenbach**
Lenny Faustino
Glenn Fortin
Sheilagh McCaskill



Call for Additional Applications

In addition to those individuals proposed by the Nominations Sub-Committee, other eligible individuals are invited to submit applications for consideration.

The applications of all eligible nominees for election to the Board will be included in a report by the Nominations Sub-Committee to the members prior to the elections. In accordance with the Skate Ontario By-Laws, any person meeting the following criteria is eligible to apply:

- a) be eighteen (18) years of age or older
- b) not have been found under the *Substitute Decisions Act*, 1992 or under the *Mental Health Act* to be incapable of managing property
- c) not have the status of bankrupt
- d) not be a paid employee of Skate Canada or Skate Ontario
- e) shall be willing to abide by the policies and By-laws governing Skate Canada and Skate Ontario
- f) shall not be sitting on the Board of any Skate Canada Member Club or Skating School
- g) shall be a resident of Ontario

APPLICATION PROCESS

Each person interested in standing for election to the Board is required to submit an application, in their own words, using the following format and referencing any relevant competencies listed below:

1. Education, career and volunteer experience (limit of 500 words)
2. Experience/competencies relevant to the Skate Ontario Board of Directors (limit of 500 words)
3. Specific areas of interest within the Skate Ontario Board of Directors (limit 200 words)

In addition, all applicants are requested to provide with their application:

- a cover letter including their contact information and signature; and, indicating for which position they are applying (President or Director); and
- if running for President whether or not they are interested in running for Director if not elected as President
- a head-shot photo

As well, all additional applicants are requested to provide three letters of reference.

Although no single individual is expected to possess the strengths in the full complement of competencies, applications will be considered and are expected to reference applicable competencies shown below:

Governance: (Provincial/National Sport, Not-for Profit Organizations)

- Board experience
- Committee experience
- Understanding of association business and issues management
- Member relations experience
- Policy development and management

Administration:

- Finance and accounting
- Legal
- Information technology/ management
- Human resource management
- Change Management
- Government Relations



Marketing/Communication:

- Brand development
- Strategic marketing
- Experience developing partnerships with external relations
- Public relations/ media
- Media affairs and issues resolution

Strategic:

- Strategic planning and reporting
- Enterprise Risk assessment
- Partnership development
- Fundraising/sponsorship

Experience relating specifically to Skate Canada/ Skate Ontario

- Club experience
- Section experience
- Skate Canada National experience
- International skating experience
- Technical experience with skating

General Competencies:

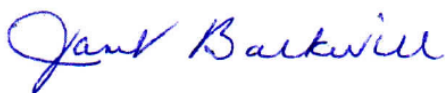
- Leader/ motivator
- Effective communicator
- Conflict resolution skills
- Effective teamwork and interpersonal dynamics
- Critical thinking and decision making

Applications must be received no later than midnight April 12, 2019

The Nominations Sub-Committee has performed an audit of existing individual and combined competencies on the Board and has identified the following high priority skills and competencies to help fulfill their mandate and assist with the assessment and recommendation of nominations for election: finance, governance, partnership development, strategic planning, fundraising.

Applications are to be submitted to the Executive Director, Lisa Alexander, on behalf of the Nominations Committee at nominations@skateontario.org.

Thank you for your interest and consideration, we look forward to hearing from you!



Janet Balkwill
On behalf of the Skate Ontario Nominations Sub- Committee:

Gloria Brighten
Cheryl Hollows
David Islam
Paul Mallet
Lisa Alexander (ex-officio member)

