



# SPECIAL OLYMPICS - WEST

## 2018

**December 14, 2018**

**MANULIFE FINANCIAL SPORTSPLEX  
& HEALTHY LIVING CENTRE, RIM PARK  
2001 University Ave. E.  
Waterloo, ON**

Sanctioned by Skate Ontario



An invitation is extended to all eligible figure skaters to participate in the 2018 Skate Ontario Special Olympic West.

Special Olympic and Skate Canada rules and regulations will apply throughout the competition unless otherwise specified.

### **REGISTRATION:**

Registration for this event is an online submission and must be completed in full, including payment, for the entry to be finalized. Registration opens at **noon** on **Friday, September 28, 2018**.

The detailed registration instructions are included on the Special Olympic West Registration site at:

*To be added when registration opens*

### **CLOSING DATE:**

Access to online registration will cease at **11:59 pm** on **November 4, 2018**. Registrations will be accepted on a first come - first serve basis with restrictions in certain categories to accommodate the scheduling of categories. Please review your entry information before submitting.

### **CATEGORIES:**

For event requirements and specifications, please refer to the 2017-2018 Special Olympic Ontario Technical Handbook and the 2017-2018 STARSkate Program Technical requirements.

For technical requirements for Special Olympics categories, please link to:

[https://scinfocentrm.blob.core.windows.net/infocentre/file\\_exceptions/hcmahon/2018-2019%20Special%20Olympics%20Technical%20Program%20Requirements.pdf](https://scinfocentrm.blob.core.windows.net/infocentre/file_exceptions/hcmahon/2018-2019%20Special%20Olympics%20Technical%20Program%20Requirements.pdf)

The following categories are to be held at the 2018 Special Olympic West:

**SPECIAL OLYMPICS:**

**SINGLES FREE SKATE ONLY:**

Women / Men                      Levels 1 - 6 & Open

**DANCE:**

Women / Men                      Introductory, Levels 1 – 6  
Couples                              Introductory, Levels 1 – 6

**PAIRS:**

Levels 1 – 3                      Free Skate Program Only

**MASTERS:**

Level 1 / 2 Free Skate  
Level 3 / 4 Free Skate

**INTERPRETIVE:**

Pre-Introductory  
Introductory  
Bronze  
Silver  
Gold

**CANSKATE ELEMENT EVENT**

Stage 1 – Stage 6

**ENTRY FEES**

Payable by VISA, MasterCard or American Express only. No other form of payment will be accepted.

**SINGLES, MASTERS, INTERPRETIVE & SOLO DANCE**  
**\$70 per person**

**PAIRS & COUPLES DANCE**

**\$70 per couple**

**INTRODUCTORY SOLO DANCE, CANSKATE ELEMENT EVENT**  
**\$30 per person**

## FOR INQUIRIES CONTACT:

### Skate Ontario Event Staff Point of Contact

Michelle Hunsley

[mhunsley@skateontario.org](mailto:mhunsley@skateontario.org)

## RULES AND REGULATIONS

Registration is finalized only when all information and payment is complete. Your receipt of payment is your registration confirmation. Please print your receipt and retain for your records.

**REFUNDS AND WITHDRAWALS:** Full refunds will be given for any cancelled categories. If an entry is withdrawn prior to November 4, 2018, a refund (less an administrative fee of \$35.00 per skater) will be granted.

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**MEDICAL REFUNDS:** Medical refunds will be granted at 50% of registration fees until the commencement of the competition on December 14, 2018. All medical requests must be sent to Michelle Hunsley at [mhunsley@skateontario.org](mailto:mhunsley@skateontario.org). This request **MUST** be received before the first skate of the day on December 14, 2018 and **MUST** be accompanied by a signed medical physician's (MD) note. Notes from non-medical care providers such as physiotherapists, chiropractors or athletic therapists are NOT acceptable.

**RESTRICTIONS:** In the case of a very large entry in any category, the entries will be drawn into groups. All drawn groups are final and cannot be changed. Singles skaters are permitted to enter only one singles category.

**ON-SITE REGISTRATION:** All competitors and Skate Canada registered coaches are required to register upon arrival at the arena. Registration and music registration will commence one hour prior to the first category of the day. Each competitor will receive an accreditation tag that must be retained and used as a pass for the duration of the competition. All skaters **MUST** have their music and planned program content sheet will be required for all Free Skate and Pair events when registering.

All Ontario Coaches must carry their Skate Ontario Coach Accreditation Tag.

**MUSIC:** Each entry must provide two CDs of the correct music for the competition upon registration, one for competition - marked "Master" and one for back up - marked "Copy". These must be registered with music registration at least one hour prior to the posted start time of the category and may not be removed for any reason until after the category is completed. CD Audio Discs are the only music format accepted. iPhones,

iPods or other digital sources will not be accepted as backups. Music must be picked up within 30 minutes after completion of the category.

All music used must be in the public domain or covered by the performing rights societies. Competitors who have music composed specifically for their programs either wholly or in part, are responsible for obtaining a written release from the composer for the use of such music on radio and/or television or appropriate clearance from the performing rights societies.

**Standard Specifications for Music:**

- (1) Only one program shall be recorded on each CD
- (2) Competitor's name followed by home club, category, program type-short or free and music time shall be printed on front of the CD label using a black Sharpie pen
- (3) Each CD shall be enclosed in a plastic case in good repair marked with the skater's name, home club, category, program type – short or free, and total music time

**Technical Guidelines for Music CDs:**

- (1) Music on CD must be burned in CD Audio Format (NOT mp3;.acc or DVD)
- (2) Music should be burned on CD-R discs of good quality that provide legible space for the skater information to be printed on
- (3) It is recommended that CDs be burned at speeds 16Xs or less
- (4) Skater or Team should keep a set of CDs for COMPETITION USE ONLY. It is recommended that this set be used for each competition unless the music has been changed

**AWARDS:** Medals for 1st, 2nd and 3rd place will be awarded for each category. Medal presentation information will be available at the competition.

**RIBBON CATEGORIES:** Introductory Dance, Pre-Introductory, Introductory Interpretive, and CanSkate Element event recipients will be called to the presentation area by their skating order and presented their ribbon and report card.

**COACH ACCREDITATION:** To be accredited at the 2018 Skate Special Olympics West competition, coaches must be Primary STARSkate trained or certified. Ontario coaches must present their Skate Ontario issued Coach's Accreditation Tag. **No other form of identification will be accepted.** Please contact Michelle Hunsley at [mhunsley@skateontario.org](mailto:mhunsley@skateontario.org) if you have not yet purchased your tag.

## EVENT INFORMATION

**Ice Dimensions:** 100' x 200' Please note there are no boards on this rink.

**Schedule:** Schedule, Entries and Start Orders will be posted on the Skate Ontario website at: <http://www.skateontario.org>

Lunch will be provided for athletes and their coaches.

**Refreshments:** the concession booth will be open during lunch for parents and spectators who wish to purchase lunch.

**Admissions:** No admission charge

## HOTEL INFORMATION

Participants are required to book their own accommodations. Nearby hotels include:

The Inn of Waterloo and Conference Centre 475 King St. N Waterloo, ON	Best Western 547 King St. N Waterloo, ON	St Jacobs Country Inn Best Western 50 Benjamin Rd. E Waterloo, ON
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