

# Music Uploading Instructions

To register your music for competitions utilizing the **NEW** Skate Ontario online competition music registration system, please have the following information ready before proceeding:

- Short Program (for applicable categories) and Free Program music in an MP3 file
- Time of program
- Please note: For Dance & Pairs, only one partner needs to register music for a given category
  
- Select the Event category you would like to register for and click the "Register"
- If you have multiple skaters in your account, select the skater that will be registering for the appropriate event
- A selection box will pop up where you will be prompted to choose your music file for upload

The screenshot shows a web form for music registration. At the top, it displays the event name "Novice Women's Freeski - S #1 - Minto Summer Skate" and the price "\$210.00". Below this, there is a dropdown menu for "Which participant is to be enrolled in this event?". The main form area is enclosed in a dashed border and contains several fields: "Attending Coach #1" and "Attending Coach #2" (both with "Coach Email" input boxes), "Home Club" (a dropdown menu), "Upload Short Program Music Here" (with a "Choose file" button and "No file chosen" text), "Program Music Time - Short (MSS)" (with a trash icon), "Upload Free Program Music Here" (with a "Choose file" button and "No file chosen" text), and "Program Music Time - Free (MSS)" (with a trash icon). At the bottom of the form, there are three buttons: "ADD NEW PARTICIPANT" (in red), "CANCEL" (in red), and "ADD" (in grey).

## Confirmation Of Registered Events And Skater Details:

- Confirm the events, skater details and music files in your shopping cart. If the events are correct, click "Confirm & Register"
- Please note: once registration is complete, you will no longer be able to change your music files. Please ensure the version uploaded is the version the skater is intending to compete with