

## COACHES COMMITTEE TERMS OF REFERENCE

<b>NAME &amp; TYPE</b>	Skate Ontario Coaches Committee
<b>PURPOSE</b>	The Coaches Committee is an operating committee that will be an advisory group to the Director, Sport on operational activities directly related to coaching development and programming.
<b>SPECIFIC AREAS OF RESPONSIBILITY</b>	<p>The Committee will perform the following key duties:</p> <ul style="list-style-type: none"> <li>• Provide advice to the Director, Sport, that may include and may not be limited to: <ul style="list-style-type: none"> <li>▪ Competition Calendar</li> <li>▪ Camp, simulation and seminar content</li> <li>▪ Skate Ontario annual operational plan</li> </ul> </li> <li>• Other duties as required by the Director, Sport</li> </ul>
<b>COMPOSITION</b>	<p>The Coaches committee shall be made up of a core group of eight (8) individuals including the Chair:</p> <ul style="list-style-type: none"> <li>▪ Two (2) STAR representatives</li> <li>▪ Two (2) Competitive Singles representatives</li> <li>▪ One (1) Ice Dance representative</li> <li>▪ One (1) Pair representative</li> <li>▪ One (1) Synchro representative</li> </ul> <p>At the discretion of the Director, Sport, a member of the Skate Ontario staff may be appointed to the committee.</p> <p>The Committee where necessary may form sub or working groups and may bring in advisors to facilitate/support the work of the Committee.</p> <p>The Chair will be appointed by the Director, Sport. The Chair shall serve a two year term, which may be renewed at the discretion of the Director, Sport. A Chair can be appointed for a maximum of 3 consecutive terms on the committee.</p> <p>Committee members shall serve a 2-year term, which may be renewed at the discretion of the Director, Sport. The term of 50% of the members will expire in even years, 50% will expire in odd years. A committee member can be appointed for a maximum of 2 consecutive terms.</p> <p>Committee members will be appointed by the Director, Sport after consultation with the Chair.</p> <p>Regular attendance and full participation in meetings and project sub-groups are important elements in the functioning of this committee. If a member is unable to fulfil their commitment, the Director, Sport in consultation with the Chair may determine a replacement.</p>



<b>MEETINGS / TIMEFRAME/ REPORTING/ DEADLINE</b>	<ul style="list-style-type: none"><li>• The Committee will meet as needed, but at a minimum of two (2) times a year, at the request of the Committee Chair or Director, Sport</li><li>• The Committee will report to the Director, Sport through the Chair.</li><li>• Meeting notes of committee meetings will be recorded by Skate Ontario staff and circulated within seven (7) calendar days of the committee meeting.</li></ul>
<b>APPROVAL REVIEW DATE</b>	Approved on: August 27, 2018 Approved By: Lisa Alexander

